



FREE COMIC BOOK DAY 2019 STREET VENDOR APPLICATION **May 4th, 10am to 4pm**

Check Here	Category	Early Bird 10x10 space If received by 4pm April 6th	Standard Fee 10x10 space If received after 4pm April 6th
	Non-Profit, Limited Availability*	\$25.00	\$50.00
	Local Farms, Limited Availability	\$25.00	\$50.00
	All other vendors	\$75.00	\$100.00

* To qualify for the non-profit rate, your organization must supply 4 hours of volunteer time for this event.
If you have any questions, please just ask!

**All Street Vendors will receive 50 comics to give away at the day of the event.
How you choose to give them away is up to you.**

You could offer a free comic when a customer purchases a certain specific dollar amount at your booth,
or for signing up for a mailing list, a service/ party, etc.. It's up to you!

Business/Organization _____

Primary Contact _____ Email _____

Phone _____ Website _____

Facebook _____ Twitter _____

Address _____ City _____ State _____ Zip _____

Planned booth activity/ display/ intent _____

Please make checks payable to *Rochester Main Street*, and mail to:

Rochester Main Street
18 South Main Street, Suite 2B
Rochester, NH, 03867

or Pay online at <http://www.rochestermainstreet.org/events-signup.html>

Street Vendors will be located in the Union Street Parkign lot unless otherwise noted or otehr arrangements have ben made. Spaces will be assigned upon arrival

Vendor Registration Policy

Required: Review and initial every item and provide final signature.

_____ Payment must be received with application. Vendor spaces are not reserved until a completed registration form and payment have been received.

_____ If your registration and payment are received within 30 days of the event, we cannot guarantee that your business/organization will be displayed on the website or on any event advertising.

_____ If you need more than a 10'x10' space, you must pay for additional space.

_____ Any check returned with insufficient funds will incur a \$30 fee.

_____ Booths will start to be assigned 30 days before the event. Confirmation e-mails including booth assignments and instructions will be provided by email approximately one week prior to the event.

_____ No rain date is scheduled. This is a rain or shine event. Application fees are non-refundable in all circumstances.

Vendor Rules & Regulations

_____ All items related to vendor spaces must remain stationary throughout the event. No "roaming" is allowed.

_____ No electricity or water hook ups are available. Applicants are responsible for providing their own tent, tables, chairs, canopies, etc.. All tents and canopies must be properly secured and anchored.

_____ No spray foam, silly string, confetti, noisemakers, toy guns, swords, knives, etc. are allowed. Failure to comply will result in you booth being disallowed from this and potentially future Rochester Main Street events.

_____ Confirmed vendors may begin booth set-up 1.5 hours before the event begins. Booth set-up must be completed with all vehicles off the street within 30-minutes of event start time. Vendors arriving after this time will forfeit their booth and will not be permitted to set up during the event. Vendors setting up before the time stated for set ups may be excluded from further participation in events.

_____ Vendor booths must remain open and staffed until the end of the event. Any vendor breaking down before the end of the event may be excluded from further participation in events.

_____ Booth areas must be kept tidy. Vendors must dispose of ALL trash and debris generated by their booths. Failure to collect, remove, and dispose of all trash off site may be excluded from further participation in events.

_____ No trailers, trucks, cars, or other vehicles permitted as booths or displays, with the exception of radio or TV broadcasting vans. Specific exception requests may be reviewed by the Committee.

Specific Event Rules & Regulations

_____ FOOD VENDORS must adhere to all local state and federal regulations. City of Rochester Food Vending permits may be obtained by contacting the compliance officer, Joe Devine at 603-332-3508.

_____ Farmer spots help build local awareness of the Farm to Table movement. To qualify for a free spot, the vendor must be selling Fresh Local Produce, Meats, Cheese, etc. These items must make up 80% of the items being sold in the space. (This is the same criteria that the NH Dept of Agriculture uses to decide if a business qualifies as a farm stand.)

Please give a short description of your booth sales to be shared on our website and/or local publications.

Signature of Applicant

Date